



**CITY VIEW CENTRE FOR CHILD AND FAMILY SERVICES  
INTERNAL and External JOB POSTING**

POSITION INFORMATION	
POSTING DATE	27 <sup>th</sup> March, 2025
CLASSIFICATION	Educator (unionized)
DURATION	Full-Time 1 year contract position
DEPARTMENT	Group Care
QUALIFICATIONS	Registered Early Childhood Educator with the College of ECE. (Preferred)
SKILLS, ABILITY AND EXPERIENCE	<ul style="list-style-type: none"> <li>• Certification in Standard First Aid and CPR</li> <li>• Valid Police Records Check for Service with the Vulnerable Sector</li> <li>• Up-to-date vaccinations</li> <li>• Valid Work permit (If applicable)</li> <li>• Experience working with young children in a group environment</li> <li>• Oral and written fluency in English is required.</li> <li>• High level of professionalism and tact</li> <li>• Strong team communication, interpersonal and leadership skills</li> <li>• Computer literate (Windows, Excel, PowerPoint, and Microsoft)</li> <li>• Experience relating directly to parents/caregivers</li> <li>• Experience with and sensitivity to all cultures and socio-economic groups</li> <li>• Ability to be flexible with changes</li> <li>• Acting as a role model for co-workers and students by promoting positive relationships in the work environment and setting professional goals and objectives for the program</li> <li>• Supervision of volunteers and students</li> </ul>
SHIFT	Rotating depending on the needs of the program
HOURS	7.5 hrs Daily
WORK WEEK	Monday to Friday
RATE OF PAY	Non RECE-\$18.36(probation rate) +Wage Enhancement grant + benefits RECE- \$20.55(probation rate) +Wage enhancement grant + CWELCC wage increase+ benefits
START DATE	5 <sup>th</sup> of May 2025
APPLICATION INSTRUCTIONS:	
Applications must be received by 12:00 noon on Thursday 3 <sup>rd</sup> of April 2025 to be eligible for consideration.	
SEND TO	Favour Omuvwie – Human Resources Manager f.omuvwie@cityviewcentre.ca